

# LE FEVRE KINDERGARTEN NEWSLETTER



JAN/FEB 2017 TERM 1

Le Fevre Kindergarten  
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## Term Dates for 2017

**Term 1** 30 January -13 April  
**Term 2** 1 May -7 July  
**Term 3** 24 July -29 September  
**Term 4** 16 October -15 December

## Session Times for 2017

### AM Session.

Monday - Thursday  
8.45am - 11.45 am

### PM Session.

Monday - Thursday  
12.15 pm - 3.15pm

### Fridays

8.45am - 11.45am

### Playgroup

Fridays 1.00pm - 2.45pm

Welcome to the start of term 1 2017. Thank you for choosing to send your child to Le Fevre Kindergarten. This year we welcome 54 families, some of whom it is their first experience of the education system that their children will be part of for the next 12 years. For others, they are returning to our kindergarten with children who have had siblings attend Le Fevre Kindergarten and it is good to see both new and not so new families and children starting at the beginning of the school year.

Already we have been planning new and exciting learning experiences for the children with some of the core teaching and learning elements that make our curriculum. As the term progresses, we will be closely observing the children, getting to know them and their families, their interests and needs and building our learning program around this.

## Staff for 2017.

Director – Di McDonnell-Smith

Teachers

-Sally Morris (Monday, Tuesday & Friday),

-Sabine Orchard-Simonides (Monday am, Tuesday,  
Wednesday, Thursday & Friday am)

Early Childhood Worker – Ingrid White

Lunchtime Care Worker – Sharon Baker

Preschool Support Workers – Leonie McGillivray and  
Michelle McClory

Volunteer Worker – Roger van den Broek ( Tuesdays)

We also have various support people, relief teachers, speech therapists and students visiting the centre throughout the year.

All visitors must sign in and wear a visitors badge and have completed the necessary Department of Education checks.

## Diary Dates

Monday, January 30	- Start of term 1
Monday, February 13	- Parent Information session, Monday Feb 13 at 7pm
Tuesday, February 28	- Kindergarten Annual General Meeting, Tuesday Feb 28 At 7pm
Monday, February 27	- Pupil Free Day (Kindergarten closed for staff to attend a conference)
Monday, March 13	- Public Holiday
Monday March 27	- Living Eggs (chicken hatching program)
Thursday April 13	- End of term 1

Further information about these dates will be given closer to the date.

## **Kindergarten Fees.**

The payment of kindergarten fees enables the kindergarten to meet the financial commitments for the everyday running of the centre, provides quality materials and equipment as well as supplementing the financial support given by the Education Department. Kindergarten fees for 2017 for the term and for those using lunchtime care are now due and invoices will be put in your child's notice pocket by the end of week 1. We have payment options of cash, cheque or direct bank deposit and centrelink payments or there is a weekly payment option. Details are on the payment notes. Unfortunately we do not have EFTPOS facilities.

Lunchtime care is not included in the funded educational program offered by the centre and we pay a lunchtime carer from our own funds hence a lunch time fee if your child stays full days. **As there is a high demand for lunchtime places, non payment of lunch fees will result in a loss of a lunch place. Prompt payment of fees is requested. Kindergarten fees are due on March 4.**

## **Governing Council.**

The Governing Council is an elected group of parent members who work with the centre staff and contribute to setting the direction and goals of the kindergarten. Being involved with the Governing Council enables you to have a greater insight and voice in the running of the kindergarten, a deeper knowledge and understanding of Departmental direction and policy and the opportunity to meet other parents.

The ANNUAL GENERAL MEETING for 2017 to be held on Tuesday, February 28 at 7pm. At the Annual General Meeting, a review of the previous year is presented by the Director and a new governing council is elected. Membership is by nomination and elected at the Annual General Meeting. All positions on the governing council will be declared vacant and we will be looking to fill all council positions including a chairperson, vice chairperson, secretary, treasurer, playgroup coordinator and governing council general members. All people interested in becoming involved with the governing council do need to have appropriate department recognised screening checks and this can be arranged through the kindergarten if needed. Please consider becoming a member of the kindergarten governing council. A separate note will be sent out regarding the AGM.

## **Volunteer information.**

All parents who volunteer on a regular basis are required to complete the Reporting Abuse and Neglect training that is available. The local school will be having sessions early in term 1 for those who wish to undertake volunteering. Information will be given out when we hear from the school.

## **Parent Information Evening**

A parent information evening will be held on Monday February 13 at 7pm at the kindergarten. This evening will provide information about your child's year at kindergarten, site and departmental policies, assessment and reporting and ways in which parents and families can become involved in providing a learning partnership with the kindergarten. Please fill in and return the attached notice regarding attendance at the parent information evening.

## **Enrolment Details.**

Please ensure all enrolment details are correct, especially contact phone numbers, emergency contacts and medical details. Di will contact families individually if additional details are required. If any changes to your details occur, please let us know immediately.

## **Things you need to know during your child's time at kindergarten.**

- \* **NO Hat No Outside Play**-please send your child with a named, sun safe approved hat (broad brimmed, legionnaire or bucket) every day. We have no spare hats. Hats need to be worn every day in Term 1 & 4 and other times when the UV rays are 3 & over. Please read the "daily hat wearing indicator" to know when the UV rays are 3 & over and hats need to be worn.
- \* Apply **sunscreen** when the UV rays are 3 & over before attending kindergarten. Do not leave sunscreen in children's bags. Staff will apply sunscreen to children who stay full day after lunch in Term 1 & 4. We use a recommended Coles brand 50+ sunscreen. If your child has any allergies, please supply your own sunscreen and give it to a staff member for storage.
- \* If children require **medication** during their time at kindergarten, please give all medicines to a staff member so a medication form can be signed and all medicines are put out of reach of children. **Please do not leave any medication in children's bags.**
- \* Children with identified **asthma** need to have their asthma plan and medication at kindergarten. Staff keep all medication in labelled boxes in a storage cupboard.
- \* Please ensure the **kindergarten gate** is closed and you do not let children other than your own through the gate. We do not want children leaving the kindergarten unaccompanied or children running out through the gate.
- \* Kindergarten is a **NON SMOKING SITE** at all times.
- \* If you bring a **dog** with you to kindergarten, please tie it up around the back of the kindergarten rather than bringing it onto the kindergarten grounds.
- \* **Scooters, bikes and prams** can be kept behind our shed called the "fish shed" (the one with the painted mural). Please walk with scooters and bikes along the kindergarten path.
- \* Please check your child's named **notice pocket** for newsletters, receipts, information, community notes etc daily. The notice pockets are blue and are hanging on the wall outside on the right as you walk into the kindergarten building.
- \* The kindergarten **term overview, weekly program and daily outline** is displayed on the big white noticeboard. Please read this as it will let you know what is happening at kindergarten .
- \* **Library books** are available for borrowing. We encourage all families to use our book borrowing service. There is a borrowing book for parents to fill in when borrowing and returning books.
- \* To encourage **healthy eating** habits, the children eat only **fruit or vegetable** at fruit time. **Please ensure children have a piece of fruit for each session they attend ie if they stay for a full day they need 2 pieces of fruit + their healthy lunch.**  
**If sending grapes, please cut and deseed, small tomatoes also need to be cut.**  
**Please avoid processed and packaged foods, cakes, chips, chocolates, sweet biscuits and sugary foods.**
- \* **Nude food Wednesdays**-we are encouraging families to send lunches to kindergarten, particularly on Wednesdays, without wrappers-"nude food". The idea is to reduce the amount of wrapped food, reducing plastics and paper, packaged food containers. By putting foods like yoghurt, cheese, sandwiches in washable, take home containers, reduces the amount of materials that go into landfill or need to be recycled.
- \* **Lunch boxes** are to go in the trolley near the front door, staff will put lunches in the fridge, **fruit** to stay in the child's bag. **Please label lunch and fruit containers.**
- \* If you are **not picking up** your child, please write the name & phone number of the person picking up your child in the diary on the bench near the front door as well as let a staff member know.

- \* **Community notices and information** are displayed on the bench near the front door as well as on the back of the large white noticeboard.
- \* **Please remember morning kindergarten starts at 8.45am. The front gate is locked until 8.30am and the front doors are opened for the children to enter at 8.45am.** This enables staff to set up and prepare for the day.  
**Do not leave children unattended in the playground.**
- \* It is recommended you send a **spare set of named clothing** with your child.
- \* We have a **drinking fountain** for children to access water but if you wish to send a **drink bottle** please ensure it is clearly labelled, easy to open and close and is filled with **water only**

### **Kindergarten T-shirts.**

We have some kindergarten t-shirts in size 6 available for purchase @ \$13. If you would like to purchase a different size they can be ordered. Please see staff for an order form.

### **Playgroup**

Playgroup is held each Friday except for the last Friday of term. It is a parent run playgroup and goes from 1pm to 2.30. Parents/carers stay with the children and bring a piece of fruit which is shared. Cost is \$2.00 per family.

### **My Skoolbag**

Families can download the “My skoolbag” app for Le Fevre Kindergarten and playgroup as an alternate means of receiving information from the kindergarten. Many of the local schools also use this as a means of communicating with families so you can also download your local school’s version.

### **Curriculum Focus.**

Our curriculum focus for the start of the term will center around some Australian stories, including “Wombat Stew” and “Possum Magic”. This fits with our acknowledgement of Australia Day. We will explore different aspects of the stories, focusing on literacy and numeracy, belonging and cultural awareness.

### **Thanks**

A big thank you to Kevin Charleson, Olive, Albert, Fergus and Gray for looking after the kindergarten during the holidays.

*Thank you – Di, Sally, Sabine, Ingrid, Sharon, Leonie & Michelle*

“It is a happy talent to know how to play” – Ralph Waldo Emerson

Le Fevre Kindergarten

Parent Information Session.

A parent information evening will be held on

Monday February 13

At 7pm

At the kindergarten

This session will provide information for families about your child's time at kindergarten. It is an opportunity for you to meet other parents/carers and kindergarten staff to gain an insight to the kindergarten program offered.

The information evening is also an opportunity for you to raise any questions, issues or concerns and to gain clarification about the year ahead for you and your child.

We are unable to offer crèche facilities.

Hope to see you there, however please see Di if you cannot attend or have not received an information pack.

Thank you,  
Di McDonnell-Smith.  
Director.

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Parent Information Session.

Please return by Friday, February 10, 2017.

Child's name \_\_\_\_\_

Yes I / we will attend the information evening

No I/ we will not be attending the information evening.

Your Name \_\_\_\_\_